



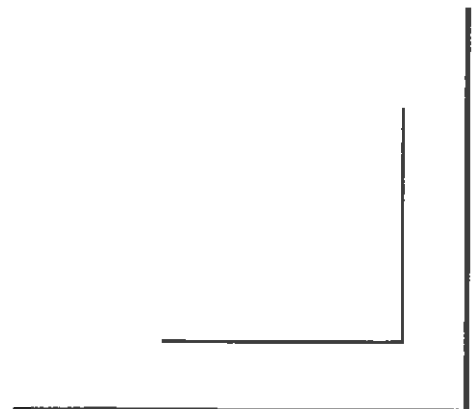
Grant Thornton

Neuhaus

**INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)
COMPANY REGISTRATION NUMBER 21/2000/468**

ANNUAL FINANCIAL STATEMENTS

29 FEBRUARY 2012



INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

ANNUAL FINANCIAL STATEMENTS

29 FEBRUARY 2012

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**INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)**

GENERAL INFORMATION

29 FEBRUARY 2012

COUNTRY OF INCORPORATION	Namibia
COMPANY REGISTRATION NUMBER	21/2000/468
EXECUTIVE COMMITTEE MEMBERS	M M C Koep P H van Dijk D Motinga A du Pisani R C D Sherbourne W Lindeke
REGISTERED ADDRESS	12 th Floor, Sanlam Centre 145-157 Independence Avenue P O Box 2558 Windhoek Namibia
BUSINESS AND POSTAL ADDRESS	P O Box 6566 Ausspannplatz Windhoek Namibia
BANKERS	Standard Bank Namibia Limited
AUDITOR	Grant Thornton Neuhaus

STATEMENT OF RESPONSIBILITIES AND APPROVAL

29 FEBRUARY 2012

The Executive Committee members are required by the Companies Act of Namibia, to maintain adequate accounting records and are responsible for the content and integrity of the financial statements and related financial information included in this report. It is the responsibility of the Executive Committee members to ensure that the financial statements fairly present the state of affairs of the association as at 29 February 2012 and the results of its operations and cash flows for the year then ended, in conformity with IFRS for SMEs. The external auditors are engaged to express an independent opinion on the financial statements.

The financial statements are prepared in accordance with IFRS for SMEs and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The Executive Committee members acknowledge that they are ultimately responsible for the system of internal financial control established by the association and place considerable importance on maintaining a strong control environment. To enable the Executive Committee members to meet these responsibilities, the board sets standards for internal control aimed at reducing the risk of error or loss in a cost-effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the association and all employees are required to maintain the highest ethical standards in ensuring the association's business is conducted in a manner that in all reasonable circumstances is above reproach.

The focus of risk management in the association is on identifying, assessing, managing and monitoring all known forms of risk across the association. While operating risk cannot be fully eliminated, the association endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The Executive Committee members are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The Executive Committee members have reviewed the association's cash-flow forecast for the year to 28 February 2013 and, in the light of this review and the current financial position, they are satisfied that the association has or had access to adequate resources to continue in operational existence for the foreseeable future.

The external auditors are responsible for independently reviewing and reporting on the association's financial statements. The financial statements have been examined by the association's external auditors and their report is presented on page 4.

The annual financial statements, set out on pages 5 to 13, which have been prepared on the going concern basis, were approved by the Executive Committee members on 6 December 2012 and are signed on their behalf by:

CHAIRPERSON

DIRECTOR

WINDHOEK

REPORT OF THE INDEPENDENT AUDITOR

TO THE EXECUTIVE COMMITTEE MEMBERS OF

**INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)**

12th Floor
Sanlam Centre
Independence Avenue
P O Box 2558
Windhoek
Namibia

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Report on the financial statements

We have audited the annual financial statements of Institute for Public Policy Research (Incorporated Association Not For Gain), which comprise the report of the Executive Committee, the statement of financial position as at 29 February 2012, and the statement of comprehensive income and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes, as set out on pages 5 to 13.

Executive Committee members' responsibility for the financial statements

The association's Executive Committee members are responsible for the preparation and fair presentation of these financial statements in accordance with IFRS for SMEs and in the manner required by the Companies Act of Namibia. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. These standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting principles used and reasonableness of accounting estimates made by the Executive Committee members, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for qualified opinion

In common with similar organisations, it is not feasible for the association to institute accounting controls over cash collections prior to the initial entry of the collections in the accounting records. Accordingly, it was impracticable for us to extend our examination beyond the receipts actually recorded.

Qualified opinion

In our opinion, except for the effects of the matter described in the basis for qualified opinion paragraph, the annual financial statements present fairly, in all material respects, the financial position of the association as at 29 February 2012 and its financial performance and its cash flows for the year then ended in accordance with IFRS for SMEs and in the manner required by the Companies Act of Namibia.

GRANT THORNTON NEUHAUS

Per T Newton
Registered Accountants and Auditors
Chartered Accountants (Namibia)
Windhoek

6 December 2012

Partners:
Rolf H Peters (Managing)
Thomas Newton
Hartmuth M van Alphen
André N Welzig
Reho A Maartens
Erwin C Scriba
Helmo A Koch
Hermann Caspers

Chartered Accountants – Practice no. 9431
Member firm of Grant Thornton International Ltd

**INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)**

REPORT OF THE EXECUTIVE COMMITTEE

29 FEBRUARY 2012

The Executive Committee herewith presents its annual report, which forms part of the audited annual financial statements of the association for the year ended 29 February 2012.

GENERAL

The company is a not-for-profit organisation with a mission to deliver independent, analytical, critical yet constructive research on social, political and economic issues, which affect development in Namibia. The IPPR has been established in the belief that development is best promoted through free and critical debate informed by quality research.

The company is independent of Government, political parties, business, trade unions and other interest groups and is governed by a board of seven trustees from different areas of Namibian society. The company is mainly grant funded, but also undertakes paid research on public policy issues provided independent conclusions can be reached and made available to the public.

The work of the IPPR is divided into three core **programmes** so that issues can be examined on an ongoing basis:

- Democracy and Governance Research Programme
- Public Opinion Programme
- Public Policy Analysis Programme

STATE OF AFFAIRS AND RESULTS

All matters material to the appreciation of the state of the association's affairs and results are disclosed in the financial statements and do not require further comment or explanation.

The results are attributable to the main activity of the association.

The deficit of the association amounts to N\$527 193 (2011: surplus N\$462 064) during the year under review.

EXECUTIVE COMMITTEE

The Executive Committee at the end of the financial year and at the date of this report is as stated under General Information on page 2.

EVENTS SUBSEQUENT TO THE YEAR-END

The Executive Committee is not aware of any matter or circumstance arising since the end of the financial year, not otherwise dealt with in the annual financial statements, which significantly affects the financial position of the association or the results of its operations.

WINDHOEK
6 December 2012

INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

STATEMENT OF FINANCIAL POSITION

AS AT 29 FEBRUARY 2012

	Notes	2012 N\$	2011 N\$
ASSETS			
Current assets		1 091 509	1 574 419
Trade and other receivables	2	41 956	31 681
Cash and cash equivalents	3	1 049 553	1 542 738
TOTAL ASSETS		1 091 509	1 574 419
EQUITY AND LIABILITIES			
Accumulated funds		1 011 750	1 538 943
Balance at 1 March		1 538 943	1 076 879
(Deficit)/Surplus for the year		(527 193)	462 064
Current liabilities			
Trade and other payables	4	79 759	35 476
TOTAL EQUITY AND LIABILITIES		1 091 509	1 574 419

INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 29 FEBRUARY 2012

	Notes	2012 N\$	2011 N\$
INCOME		2 566 557	2 280 209
Funding received	6	2 561 401	2 233 855
Book sales		4 164	40 690
Rent received		-	4 963
Reimbursements		992	-
Consultation income		-	701
EXPENDITURE		(3 093 750)	(1 818 145)
Administrative and project expenses:			
- Core account	7.1	563 527	892 339
- Finland	7.2	450 235	-
- Project One	7.3	505 620	494 867
- Governance	7.4	235 764	430 587
- Freedom House	7.5	1 338 604	352
(DEFICIT)/SURPLUS for the year		(527 193)	462 064
OPENING ACCUMULATED FUNDS		1 538 943	1 076 879
CLOSING ACCUMULATED FUNDS		1 011 750	1 538 943

INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 29 FEBRUARY 2012

	Note	2012 N\$	2011 N\$
Operating activities			
Cash receipts from donors and others		2 556 282	2 263 645
Cash paid to suppliers and employees		(3 049 467)	(1 807 187)
Cash (utilised by)/generated from operations		(493 185)	456 458
Net movement in cash and cash equivalents		<u>(493 185)</u>	<u>456 458</u>
Change in cash and cash equivalents			
Balance at beginning of the year		1 542 738	1 086 280
Net movement		(493 185)	456 458
Balance at end of the year		<u>1 049 553</u>	<u>1 542 738</u>
The balance comprises:			
Cash at bank		1 040 946	1 534 933
Petty cash		8 607	7 805
		<u>1 049 553</u>	<u>1 542 738</u>

NOTE A

Reconciliation of (Deficit)/Surplus for the year to cash (utilised by)/generated from operations

Operating (deficit)/surplus before working capital changes:			
• (Deficit)/Surplus for the year		(527 193)	462 064
Working capital changes:			
• (Increase) in receivables		(10 275)	(16 564)
• Increase in payables		44 283	10 958
Cash (utilised by)/generated from operations		<u>(493 185)</u>	<u>456 458</u>

NOTES TO THE FINANCIAL STATEMENTS

29 FEBRUARY 2012

1. BASIS OF PREPARATION AND ACCOUNTING POLICIES

The annual financial statements of the association for the year ended 29 February 2012 have been prepared in accordance with International Financial Reporting Standard for Small and Medium-sized Entities (IFRS for SMEs) issued by the International Accounting Standards Board (IASB) and in the manner required by the Companies Act of Namibia. They are presented in Namibia Dollars. These are the association's first set of financial statements prepared in accordance with IFRS for SMEs.

The principal accounting policies that have been used in the preparation of these financial statements are summarised below.

1.1 Significant accounting judgements, estimates and assumptions

When preparing the financial statements, management makes a number of judgments, estimates and assumptions about recognition and measurement of assets, liabilities, income and expenses. The actual outcomes may differ.

The estimates considered most significant are discussed below.

- Provision for impairment of trade receivables

This provision is calculated by identifying specific debtors to be impaired and by providing for certain customers exceeding a specific age, due to disputes with the customers or due to the inability of customers to pay.

- Provision for trade payables - Provision for credit requests not allowed.

This provision is calculated by identifying specific requests for credit which might not be granted by the suppliers.

Sources of estimation uncertainty:

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the year-end date that management has assessed as having a significant risk of causing material adjustment to the carrying amounts of the assets and liabilities within the next financial year.

1.2 Property, plant and equipment

Property, plant and equipment is expensed in the year of acquisition.

1.3 Financial instruments

Financial assets

- Trade and other receivables and cash and cash equivalents

These financial assets are recognised initially at the transaction price. Subsequently, they are measured at amortised cost using the effective interest method, less provision for impairment. Sales are made on normal credit terms and trade receivables do not bear interest.

Where there is objective evidence that the carrying amounts of receivables are not recoverable, an impairment loss is recognised in profit or loss.

Financial liabilities

- Trade and other payables

These financial liabilities are recognised initially at the transaction price. After initial recognition, they are measured at amortised cost using the effective interest method. Trade payables are on normal credit terms and do not bear interest.

INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

NOTES TO THE FINANCIAL STATEMENTS (Contd)

29 FEBRUARY 2012

	2012	2011
	N\$	N\$
1.4 Revenue		
Revenue comprises funding, sales, rent received and donations received and excludes investment income and other non-operating income and value-added tax.		
1.5 Value-added tax		
Revenues, expenses and assets are recognised net of the amount of value-added tax except:		
<ul style="list-style-type: none"> • where the value-added tax incurred on a purchase of assets or services is not recoverable from the taxation authority, in which case the value-added tax is recognised as part of the cost of acquisition of the asset or as part of the expense item as applicable; and • receivables and payables that are stated with the amount of value-added tax included. 		
The net amount of value-added tax recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the statement of financial position.		
2. TRADE AND OTHER RECEIVABLES		
Sundry debtors	27 815	31 681
VAT control account	14 141	-
Total	41 956	31 681
3. CASH AND CASH EQUIVALENTS		
Cash and cash equivalents include the following components:		
Cash at bank		
<ul style="list-style-type: none"> • Core account • Governance account • Finland account • Freedom House account • Project One account 	69 686 163 569 204 161 150 771 452 759	245 176 325 401 314 456 336 721 313 179
Petty cash		
<ul style="list-style-type: none"> • Core account • Governance account 	2 250 6 357	- 7 805
Total	1 049 553	1 542 738
4. TRADE AND OTHER PAYABLES		
Trade creditors	79 759	35 476
5. FINANCIAL ASSETS AND LIABILITIES		
Financial assets measured at cost less impairment		
Trade and other receivables	41 956	31 681
Cash and cash equivalents	1 049 553	1 542 738
Total financial assets	1 091 509	1 574 419
Financial liabilities measured at amortised cost		
Trade and other payables	79 759	35 476

INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

NOTES TO THE FINANCIAL STATEMENTS (Contd)

29 FEBRUARY 2012

	2012	2011
	N\$	N\$
6. FUNDING RECEIVED		
Citizens Budget	-	26 221
Core account - Ford Foundation	-	421 025
Core Fund income	317 217	7 685
Dutch Embassy Housing Project	-	80 000
Finland	339 648	410 205
Freedom House	1 151 927	337 073
Friedrich Ebert Stiftung	25 000	115 000
GIZ (Nambic)	174 254	131 336
Hanns Seidel Foundation	10 000	30 000
HSF Economy Watch	40 000	-
IJG Business Climate Monitor	60 000	-
Institute for Democracy in South Africa	-	27 727
International Labour Organisation	-	48 580
Namibian Institute for Democracy	50 190	152 317
Old Mutual Group Guide to Namibian Economy	-	120 000
Population Council	350 464	181 420
UNDP African Governance Report	-	145 266
World Bank	20 889	-
World Economic Forum	21 812	-
Total funding received	2 561 401	2 233 855
7. ADMININSTRATIVE AND PROJECT EXPENSES		
7.1 Core account		
Accounting fees	52 925	19 249
Audit fees	17 000	15 152
Bank charges	13 732	11 122
Cleaning expenses	8 632	6 694
Consulting fees - Core research	15 000	-
Consulting fees - IJG Security Survey	10 000	11 000
Courier and postage	-	3 090
Electricity and water	4 505	6 618
Insurance	10 846	8 905
IT expenses	19 701	38 379
Legal fees	3 121	2 257
Office expenses	11 248	19 011
Printing and stationery	2 738	10 265
Rent paid	65 879	106 576
Repairs and maintenance	-	1 387
Salaries and wages - Ford Foundation	213 251	525 506
Salaries and wages - IPPR	84 795	-
Security expenses	4 860	5 772
Subscriptions	2 463	3 871
Telephone and fax	21 888	31 849
Travelling and accommodation	943	13 492
Total administrative expenses	563 527	840 195
IJG Security Survey	-	42 144
Land Bill analysis	-	10 000
Total project expenses	-	52 144
Core account expenses	563 527	892 339

INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

NOTES TO THE FINANCIAL STATEMENTS (Contd)

29 FEBRUARY 2012

	2012	2011
	N\$	N\$
7. ADMINISTRATIVE AND PROJECT EXPENSES		
7.2 Finland		
Bank charges	1 281	-
Design, Monitoring and Printing	79 624	-
IPPR overheads	70 000	-
Research and coordination - Coordinator	159 330	-
Research and coordination - Junior researcher	140 000	-
Total project expenses	450 235	-
7.3 Project One		
Business and Investment Climate Survey - GIZ	178 587	110 894
Dutch Embassy Housing Project	76 272	24 150
Guide to Namibian Economy 2010	-	226 551
Hanns Seidel Foundation - Economy Watch	50 000	2 415
IJG Business Climate Monitor	2 000	-
International Labour Organisation	-	42 441
Population Council - Demographic Data for Development	155 867	88 416
WEF World Economic Forum	21 812	-
World Bank	21 082	-
Total project expenses	505 620	494 867
7.4 Governance		
Citizens Budget	-	12 815
Friedrich Ebert Stiftung	15 500	115 000
Hanns Seidel Foundation - Anti-corruption conference	-	6 000
Hanns Seidel Foundation - Election Watch	16 365	13 634
IDASA - African Charter expenses	17 139	10 588
Ministry of Gender Equality and Child Welfare - Gender Report	47 000	3 000
Namibia Institute for Democracy (NID) - Joint project funded by Finland via NID	28 962	83 000
Open Budget Survey - Expenses and Launch	-	98 610
UNDP - African Governance Report	110 798	87 940
Total project expenses	235 764	430 587
7.5 Freedom House		
Accounting fees	85 149	-
Bank charges	2 095	352
Courier and postage	2 652	-
Editor fees - Specialist author	28 000	-
Equipment hire	56 240	-
Office expenses	1 162	-
Personnel costs - Lead Researcher	261 234	-
Personnel costs - Office Administrator Assistant	41 882	-
Personnel costs - Project Coordinator	286 691	-
Personnel costs - Researchers	258 190	-
Printing, stationery and design	112 821	-
Rent paid	75 763	-
Research and coordination	48 300	-
Telephone and fax	19 092	-
Travelling and accommodation	19 580	-
Workshops and conferences	39 753	-
Total project expenses	1 338 604	352

**INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)**

NOTES TO THE FINANCIAL STATEMENTS (Contd)

29 FEBRUARY 2012

8. TAXATION

The association is by virtue of its incorporation, exempt from the payment of taxation and, accordingly, no provision for taxation has been made.

9. RELATED PARTY TRANSACTION

Transactions with related parties

Consulting fees paid to R C D Sherbourne	7 500	74 750
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10. DIRECTOR'S REMUNERATION

For services rendered

G Hopwood	195 073	431 662
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11. TRANSITION TO IFRS for SMEs

These are the association's first financial statements prepared in accordance with IFRS for SMEs. Previously, they were prepared in accordance with Namibian Generally Accepted Accounting Practice - NAC 001: Financial Reporting for Small and Medium-sized Entities.

INSTITUTE FOR PUBLIC POLICY RESEARCH
(Incorporated Association Not For Gain)

ADDITIONAL INFORMATION

29 FEBRUARY 2012

	Core account N\$	Finland N\$	Project One N\$	Governance N\$	Freedom House N\$	Capital Reserve Fund N\$	Total N\$
Funding received	352 373	339 648	647 419	75 190	1 151 927	-	2 566 557
Freedom House	-	-	-	-	1 151 927	-	1 151 927
Core Fund income	317 217	-	-	-	-	-	317 217
Dutch Embassy	-	-	350 464	-	-	-	350 464
Population Council	-	-	-	-	-	-	4 164
Book sales	4 164	-	-	-	-	-	4 164
Finland	-	339 648	-	-	-	-	339 648
Friedrich Ebert Stiftung	-	-	-	25 000	-	-	25 000
Hanns Seidel Foundation	-	-	10 000	-	-	-	10 000
GIZ (Nambic)	-	-	174 254	-	-	-	174 254
World Economic Forum	-	-	21 812	-	-	-	21 812
World Bank	-	-	20 889	-	-	-	20 889
HSF Economy Watch	-	-	40 000	-	-	-	40 000
IJG Business Climate Monitor	30 000	-	30 000	-	-	-	60 000
NID2	-	-	-	50 190	-	-	50 190
Reimbursements	992	-	-	-	-	-	992
Expenditure incurred	(563 527)	(450 235)	(505 620)	(235 764)	(1 338 604)	-	(3 093 750)
(Deficit)/Surplus for the year	(211 154)	(110 587)	141 799	(160 574)	(186 677)	-	(527 193)
Opening accumulated funds	(406 777)	314 835	55 970	161 315	336 721	1 076 879	1 538 943
Closing accumulated funds	(617 931)	204 248	197 769	741	150 044	1 076 879	1 011 750

Institute for Public Policy Research

(Incorporated Association Not For Gain)

P O Box 6566 • Windhoek • Namibia

6 December 2012

Grant Thornton Neuhaus
P O Box 2558
Windhoek
Namibia

Dear Sirs

FINANCIAL STATEMENTS OF INSTITUTE FOR PUBLIC POLICY RESEARCH FOR THE YEAR ENDED 29 FEBRUARY 2012

This representation letter is provided in connection with your audit of the financial statements of Institute for Public Policy Research for the year ended 29 February 2012 for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position of Institute for Public Policy Research at 29 February 2012 and the results of its operations and cash flows for the year then ended in accordance with IFRS for SMEs and the Companies Act of Namibia.

We acknowledge our responsibility for fair presentation in the financial statements in accordance with the Companies Act of Namibia and IFRS for SMEs applied on a basis consistent with the previous year and acknowledge that the financial statements are the representations of the Executive Committee.

We confirm to the best of our knowledge and belief, the following representations:

1. We have made available to you all books of account and supporting documentation and all minutes of meetings of the Executive Committee.
2. Nothing has come to our notice that causes us to doubt the reliability of the financial records.
3. No material breakdown in the functioning of the association's internal controls, procedures and systems has occurred during the year.
4. The financial statements fairly present the results and cash-flow information for the year and the financial position at the year-end date.
5. The financial statements are free of material misstatements, including omissions; the effects of those uncorrected financial statement misstatements aggregated by the auditor during the audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
6. All income has been included in the financial statements.
7. All transactions undertaken
 - have been included in the financial statements
 - were in the normal course of business
 - were at arm's length
8. Except as disclosed in the financial statements, the results of operations for the year were not materially affected by transactions of an extraordinary or abnormal nature, or items relating to a prior year.

9. The following have been properly recorded and when appropriate, adequately disclosed in the financial statements:
 - The identity of, and balances and transactions with, related parties.
 - Losses arising from sale and purchase commitments.
 - Agreements and options to buy back assets previously sold.
 - Assets pledged as collateral.
10. The major accounting policies adopted are as set out in the financial statements. The accounting policies remained unchanged from the previous year.
11. The accounting policies comply with all the requirements of each applicable IFRS for SMEs and each applicable approved Interpretation.
12. All final adjusting journal entries have been approved by ourselves, are appropriate and have been entered in the accounting records.
13. The association has satisfactory title to all assets and there are no liens or encumbrances on the association's assets, except for those that are disclosed in the financial statements.
14. No securities/guarantees/encumbrance/cession of assets have been given by the entity other than those disclosed in the financial statements.
15. We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.
16. We have recorded or disclosed, as appropriate, all liabilities, both actual and contingent, and have disclosed in the financial statements all guarantees that we have given to third parties.
17. VAT has been correctly accounted for where relevant on all transactions undertaken.
18. PAYE and other payroll deductions have, where applicable, been correctly deducted and paid to the Receiver of Revenue.
19. Fair value information in the financial statements has properly been prepared from appropriate and reasonable assumptions; management has the ability and intent to carry out specific courses of action relevant to fair value measurements and disclosures.
20. We confirm the completeness and accuracy of the information provided regarding the identification of related parties as well as related party disclosures in the financial statements.
21. No claims in connection with litigation have been or are expected to be received.
22. The association has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There has been no non-compliance with requirements of regulatory authorities that could have a material effect on the financial statements in the event of non-compliance.
23. Other than described in the financial statements, there have been no events subsequent to the year-end, which require adjustment of or disclosure in the financial statements or the notes thereto.
24. The financial statements have been prepared on the basis of accounting practices applicable to a going concern; after making enquiries we have no reason to believe that the association will not be a going concern in the year ahead.
25. We acknowledge that management is responsible for the implementation and operations of accounting and internal control systems that are designed to prevent and detect fraud and error.
26. We have assessed as minimal the risk that the financial statements may be materially misstated as a result of fraud.

27. No irregularities have come to our attention during the year under examination and to the date of approval of the financial statements. We have disclosed to you all facts relating to any fraud or suspected fraud known to management that may have affected the entity involving:
- Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements
28. We have disclosed to you any allegations known to management of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
29. All known, actual or possible, non compliance with laws and regulations, the effects of which should be considered when preparing financial statements, has been disclosed to the auditor.
30. There were no transactions or arrangements involving Executive Committee that should be disclosed except as disclosed in the financial statements.
31. We have discussed insurable risks with our insurance advisers and are satisfied that the insurance (including for political riot and fidelity cover), is both current and adequate.
32. There are no formal or informal compensating balance arrangements with any of our cash and investment accounts. Except as disclosed in the financial statements, we have no other line of credit arrangements.

We appreciate that Grant Thornton Neuhaus have prepared the financial statements on behalf of the Executive Committee. The financial statements have been fully explained to and discussed with us and we are of the opinion that they fairly present the results and cash-flow information for the year and the financial position at the year-end date.

Yours faithfully

CHAIRPERSON

DIRECTOR